

# 國立成功大學學生參與國際競賽活動經費補助要點

## NCKU Directions for Subsidies to Student Participation in International Competitions

103.4.23 第 763 次主管會報通過

Approved by the 763rd meeting of the Chief Administrators on Apr. 23, 2014

103.5.19 102 學年度第 4 次校務基金管理委員會通過

Approved by the 4th meeting of the NCKU Endowment Fund Management Committee on May 19, 2014

一、國立成功大學（以下簡稱本校）為鼓勵學生參與國際競賽活動，提升國際視野，增加國際競爭力，特訂定本要點。

1. The NCKU Directions for Subsidies to Student Participation in International Competitions (hereinafter the Directions) are established by National Cheng Kung University (NCKU) to encourage its students to participate in international competitions, broaden their global visions and enhance their international competitiveness.

二、本要點補助對象：限本校在籍學生，不含在職專班。

2. These Directions apply to all NCKU students, except those enrolled in the specialized programs designated for in-service students.

三、本要點補助範圍：代表本校參加國際競賽活動，但不包含體育、社團競賽、學術交流及論文等國際競賽活動。

3. These Directions provide subsidies to students representing NCKU to participate in international competitions, exclusive of events related to sports, student clubs, academic exchanges and research papers.

四、本要點補助原則：

(一)申請人應優先向校外機構、校內其他單位或所屬院、系等申請補助，本要點以補助活動經費不足之部分為原則。

(二)每位學生每年以補助一次為限。依本要點申請有重複補助者，應追繳重複補助經費。

4. Subsidy principles:

(1) Applicants shall apply for subsidies from non-NCKU institutions, other NCKU units, or affiliated college or department prior to their application for a subsidy to cover the deficit according to these Directions.

(2) Every student is entitled to a maximum of one subsidy per year. Any excessive subsidies under these Directions shall be withdrawn.

五、本要點補助項目及額度：

(一)補助項目：經濟艙往返機票、生活費、報名費及材料費。

(二)機票補助額度：以國內至國際競賽舉行地點最直接航程之本國籍航空公司往返機票(經濟艙)為原則，由受補助人先自行墊購，並於回國後檢據核實報支。

(三)生活費：

1.補助費用以競賽期間及交通往返期間為原則。

2.生活費之計支，依「中央政府各機關派赴國外各地區出差人員生活費日支數額」為準。

3.國際競賽在國內舉辦者，僅予補助報名及材料費。

(四)報名費。

(五)材料費：每人不超過新臺幣捌仟元。

(六)補助總額標準：每位學生赴亞洲地區本要點補助不超過新臺幣肆萬參仟元，赴亞洲以外地區不超過新臺幣陸萬參仟元為原則。

前項各款團體競賽最多以補助5人為限，年度補助總名額視經費而定。不足部分，由參加單位補足。

#### 5. Subsidized items and amounts:

(1) Designated items: airfare, living expense, registration fee and materials fees

(2) Airfare: round-trip tickets for economy class on an ROC-registered airline with the shortest flight route between Taiwan and the destination. Applicants shall pay airfare in advance, which will be reimbursed based on payment recipients.

(3) Living expense:

(3-1) Subsidized for the duration of the event and transportation

(3-2) Calculated according to "The Central Government-designated Criteria for Daily Living Expense Payment to Officials Travelling Abroad for A Mission."

(3-3) No living expense but Registration and materials fees subsidized for an international competition held in Taiwan.

(4) Registration fee

(5) Material fees: a maximum subsidy of NT\$8,000 to an applicant.

(6) Total amount of subsidy: a maximum subsidy of NT\$43,000 to each applicant travelling to a destination in Asia; a maximum subsidy of NT\$63,000 to each applicant travelling to a destination beyond Asia.

Any subsidy to a group competition is subject to the budget amount for a maximum of five members. The total quota of applicants shall be set according to the annual budget.

A participating unit shall pay the deficit in the case of a subsidy shortage.

#### 六、申請程序及檢附資料如下：

(一)受理時間：每年3月1日前與10月1日前，受理當學期之補助，且以每學期審查一次為原則。

(二)申請資料：申請人檢附申請單、競賽相關資料及向其他單位申請補助文件(含未通過補助之申請及核定資料)，向教務處提出申請。

#### 6. Application Procedures and Documents:

(1) Application period: Applications shall be submitted by March 1 in the spring semester and by October 1 in the fall semester. In principle, applications will be reviewed once every semester.

(2) Any such application shall be submitted with relevant event documents and papers for prior applications (including those failing to receive a subsidy grant) to the Office of Academic Affairs.

#### 七、本校得設審查委員會審查補助申請案件，如有特殊情形並得調降補助額度，不受第五點規定之限制。

前項審查委員會置委員七至九人，由教務長擔任召集人，其餘委員由教務長遴選，陳請校長聘兼之。任期一任一年，期滿得續聘之。

審查委員會審查完成，陳請校長核定後，應以書面通知申請人。

#### 7. NCKU shall form a committee to review subsidy applications. The committee may lower

the amount of any subsidy prescribed in Rule Five herein under special circumstances.

The committee consists of seven to nine members, with the Vice President for Academic Affairs as the convener and the other members recommended by the convener and appointed by the President. Each member shall serve a one-year term of office and may be reappointed for another term. Upon the completion of review and approval by the President, the results of any application shall be written in a report to applicants.

八、經費結報：經核定補助者，應於活動結束一個月內檢附活動成果報告書(含照片)並檢據核實報支。如有違反相關規定，追繳全部補助費用。

8. Budgetary Payment Report: Within one month of the end of the competition, the applicant shall follow the rules to complete the procedures for subsidy payments with relevant receipts, a written report and event pictures. Should there be any violation of relevant rules, the subsidy shall be withdrawn.

九、本要點所需經費由教育部邁向頂尖大學計畫款或校務基金自籌款支應。

9. Subsidies as defined in these Directions shall be funded by the MOE project of The Aim for the Top University or the NCKU Endowment Fund.

十、本要點經主管會報及校務基金管理委員會通過後實施，修正時亦同。

10. These Directions shall be approved by the Chief Administrators and the NCKU Endowment Fund Management Committee before taking effect. Any amendments shall be processed accordingly.

*These regulations were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.*